

Portsmouth Water



FINAL WATER RESOURCES MANAGEMENT PLAN 2024

APPENDIX 11B – STEERING GROUP TOR

Portsmouth Water Ltd
PO Box 8
West Street
Havant
Hants
PO9 1LG

October 2024

Portsmouth Water – WRMP24 Steering Group

Terms of Reference v1.1

Purpose

- To ensure the visibility and buy-in of the WRMP24 development and decision-making process to key representatives within Portsmouth Water
- As a quality assurance measure
 - to provide robust challenge to the WRMP24 process
 - to review progress, issues and key programme risks
 - to approve and document key business decisions
 - To escalate specific decisions to the Executive and Board where appropriate
 - to provide confidence to the Executive and Board when it comes to their sign off of the WRMP24
- To provide the linkages between the WRMP24 process and wider business functions, including Business Planning for PR24 and net zero - so that the outputs of WRMP24 are fit for purpose going forward into the Business Plan.

Membership, and roles within the Steering Group

JB (Chair)	Water Resources	Responsible for WRMP24 delivery
SC and LNS	Water Resources	WRMP24 Leads
SD	Environment	Links with WINEP, SEA, HRA, EIA and Environmental Destination / Ambition
JR	Operations (Production and Network)	Operational and network focus so the right questions are asked to ensure the final Preferred Plan is deliverable
CM	Regulation and Finance	Links with Business and investment planning, awareness of regulatory engagement
ES	Communications	Stakeholder engagement and communications PW representative on WRSE engagement group
JJ	Regulation	Links with PR24, ensuring a plan that is acceptable to regulators, especially leakage ambition
ID	Production	To provide operational insight and ensure individual site details (such as deployable output constraints) are accurate
MH	Customer Services	Voice of the customer - customer preferences, engagement and ensuring preparedness on all customer-facing channels for consultation
HC and SB (minutes)	Atkins – supporting WRMP24	WRMP24 technical programme manager(s)

WRMP24 Steering group frequency / logistics

- Steering group to run from October 2021 until the WRMP24 is published.
 - Steering group to meet monthly via Teams,
 - JB or SC to Chair
 - HC and SB to send invites, prepare the agenda and record minutes.
 - ToR and membership to be reviewed at first Steering Group and then at least every six months.
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