

# Portsmouth Water



## DRAFT WATER RESOURCES MANAGEMENT PLAN 2024

## APPENDIX 11B – STEERING GROUP TOR

Portsmouth Water Ltd  
PO Box 8  
West Street  
Havant  
Hants  
PO9 1LG

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# Portsmouth Water – WRMP24 Steering Group

## Terms of Reference v1.1

### Purpose

- To ensure the visibility and buy-in of the WRMP24 development and decision-making process to key representatives within Portsmouth Water
- As a quality assurance measure
  - to provide robust challenge to the WRMP24 process
  - to review progress, issues and key programme risks
  - to approve and document key business decisions
  - To escalate specific decisions to the Executive and Board where appropriate
  - to provide confidence to the Executive and Board when it comes to their sign off of the WRMP24
- To provide the linkages between the WRMP24 process and wider business functions, including Business Planning for PR24 and net zero - so that the outputs of WRMP24 are fit for purpose going forward into the Business Plan.

### Membership, and roles within the Steering Group

<b>JB (Chair)</b>	Water Resources	Responsible for WRMP24 delivery
<b>LC and SC</b>	Water Resources	WRMP24 Lead
<b>SD</b>	Environment	Links with WINEP, SEA, HRA, EIA and Environmental Destination / Ambition
<b>JR</b>	Operations (Production and Network)	Operational and network focus so the right questions are asked to ensure the final Preferred Plan is deliverable
<b>CM</b>	Regulation and Finance	Links with Business and investment planning, awareness of regulatory engagement
<b>ES</b>	Communications	Stakeholder engagement and communications PW representative on WRSE engagement group
<b>JJ</b>	Regulation	Links with PR24, ensuring a plan that is acceptable to regulators, especially leakage ambition
<b>ID</b>	Production	To provide operational insight and ensure individual site details (such as deployable output constraints) are accurate
<b>MH</b>	Customer Services	Voice of the customer - customer preferences, engagement and ensuring preparedness on all customer-facing channels for consultation
<b>HC and SB (minutes)</b>	Atkins – supporting WRMP24	WRMP24 technical programme manager(s)

### WRMP24 Steering group frequency / logistics

- Steering group to run from October 2021 until the WRMP24 is published.
  - Steering group to meet monthly via Teams,
    - JB or SC to Chair
    - HC and SB to send invites, prepare the agenda and record minutes.
  - ToR and membership to be reviewed at first Steering Group and then at least every six months.
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